



Application form

Film permit

Photo permit

| | | |
|--|---|--|
| Applicant, authorized representative or contact person Surname, first name | | |
| Firm, organization | | Address (street, house number, post code, town) |
| Telephone work | Telephone private/ mobile | E-mail |
| Please state client where appropriate and billing address if different from above: | | |
| Place (palace, castle, residence, gardens, lake) | | |
| <input type="checkbox"/> Indoor project State the rooms or objects to be filmed/ photographed: | <input type="checkbox"/> Outdoor project Give details of the exact location: | |
| Date/period, hour of day on, from - to | | |
| Purpose (Title of project and medium) | | |
| Planned broadcasting or publication date | | |
| Brief description of the planned film/ photography project (enclose script, concept) | | |
| Size of film or photography team and technology to be used (number of persons, vehicles to be driven in, technical equipment) | | |
| Is the use of camera drones or similar planned? <input type="checkbox"/> No <input type="checkbox"/> Yes Please specify (reason, starting and landing point, planned flight altitude, existing approvals under public law): | | |

| | |
|--|--------------------------------|
| <p>Is the film/ photo material to be passed on or sold to third parties? (e.g. to a German or a foreign TV broadcaster, included in a picture or film archive)</p> <p><input type="checkbox"/> No <input type="checkbox"/> Yes Please specify:</p> | |
| <p>Special use of film material</p> <p><input type="checkbox"/> Production of DVD/ Blue-ray disc Planned circulation:</p> <p><input type="checkbox"/> Use as advertising for products, services Please give details such as subject of advertisement, medium, duration:</p> <p><input type="checkbox"/> Other use (please describe):</p> | |
| <p>Special use of photo material</p> <p><input type="checkbox"/> Use as advertising for products, services Please give details of the media that the photos will be used for (POS, poster advertising, internet, catalog or similar):</p> <p>for a period of: <input type="checkbox"/> 1 year <input type="checkbox"/> 3 years <input type="checkbox"/> 5 years <input type="checkbox"/> other:</p> <p>to be distributed as follows: <input type="checkbox"/> Germany <input type="checkbox"/> Europe <input type="checkbox"/> worldwide <input type="checkbox"/> other:</p> <p><input type="checkbox"/> Other use (please describe):</p> | |
| Place, date | Signature, firm's stamp |

Mandatory requirements and further information:

- Applications for filming or taking photos on the properties of the Bavarian Palace Department (Bayerische Schlösserverwaltung – BSV) must be submitted to the BSV in writing at least 10 working days in advance. Exceptions to this rule are filming and taking photographs for the daily news reporting.
- Dates for filming and photography projects are only available from Monday until Friday, and for indoor projects usually only outside museum opening hours.
- Filming and photo permits are basically subject to a fee. The fee is calculated based on the nature of the project and the time and efforts required. Applicants will also be liable for additional costs (personnel and operating costs) arising in the course of the project.
- Filming permits usually include the following rights: broadcasting through the TV channel and its subsidiary enterprises or partner channels in German-speaking countries as often as desired (and in case of foreign broadcasters, in the language of the country), publication on the homepage or in social media channels of the broadcasting company for a period of 1 year.
- In case of photo permits a printable specimen copy of any photo taken must normally be submitted to the Bavarian Palace Department for publication free of charge in its own publications and a specimen copy of each publication.
- Express permission is required at all times for driving and parking vehicles on the properties of the Bavarian Palace Department.
- **The permit is valid only for the specific purpose applied for. All passing on of film and photo material to third parties and any and all use of film and photo material for other purposes requires the prior permission of the BSV.**
- For the protection of the museum rooms, special requirements must be observed during filming and shooting. These set out in the General Terms and Conditions for Photo, Film and Television Shooting and are part of the contract.